

MINUTES OF COMPULSORY BRIEFING SESSION MEETING FOR BID:

DWS011-1020 WTE

SUPPLY AND DELIVERY OF CONCRETE STORMWATER PIPES AND PRECAST CONCRETE CULVERTS AT MZIMVUBU WATER PROJECT – ACCESS ROAD FOR CONSTRUCTION EAST NEAR MACLEAR IN THE EASTERN CATE PROVINCE FOR A PERIOD OF 12 MONTHS.

DEPARTMENT OF WATER AND SANITATION OFFICIALS PRESENT:

Ms Julia Dirane	SCM Representative Head Office
Ms Nondumiso Mnguti	SCM Representative Head Office
Mr Ayanda Shumane	Project Manager : Construction East
Mr Jan Moloko	Laboratory Technician

SCM Presentation by: Ms Julia Dirane
Technical Presentation by: Mr Ayanda Shumane

Date: 22 October 2020

Time: 11:00am

Venue: Esiqhungqwini Junior Secondary School, Eastern Cape

1. OPENING AND WELCOME

Mr Shumane opened the meeting and introduced him and other DWS representatives. Attendance register was circulated to bidders.

2. ATTENDANCE

Participants and attendance were recorded on the attendance register attached.

3. PRESENTATION OUTLINE

- Submission of tender;
- Instruction to bidders, and
- Evaluation criteria.

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4.	SUBMISSION OF TENDER:		
	Ms. Dirane took the bidders through the process to be followed when completing and submitting the bids.		
	 Bid documents can be downloaded from the Departmental website under current tenders: www.dwa.gov.za/Tenders/tendersCurrent.aspx. 		
	 The briefing session minutes, briefing session registers as well as any o bid documentations will be placed under the current bid, departmental webs where the bid is placed. 		
	 The closing date for the bid is 13 November 2020 at 11:00am. Any received later than the stipulated date and time will not be acceptable. 	bid	
	 <u>Two copies</u> of the Bid Documents (One original and one copy) shall be completed, signed and submitted. 	duly	
	 A completed and signed bid document together with a covering letter supporting documents shall be submitted in a sealed envelope endorsed wi bid number and a bid description as well as the name of the bidder which n be clearly shown on the cover. 	ith a	
	 The bid document must be deposited in the bid box situated at the entranc Zwamadaka Building, 157 Francis Baard Street, Pretoria. 	e of	
	 On the closing date, there will not be a public opening due to the Covi regulation which must be observed. 	d19	
	 Bidders have three options to submit their bid documents (hand delivery, couriers or by post). 	via	
8	 However in a case where a bidder prefers to post their bid response, it mus done 5 days prior to the closing date, it will remain the bidder's responsibilit inform SCM to collect their bid response from registry 3 working days be the closing date. Failure to do so and the bid response is received late, S will not be held accountable. Bidders are requested to make necess arrangements on time with the bid office to avoid unnecess disappointments. 	ty to fore SCM sary	
	 The last date for sending queries for clarifications will be on 5 November 2 at 16:00pm. The questions to be forwarded to bidenquirieswte@dws.gov Queries received after the due date will not be considered. 		
	 Office contact details of the SCM officials are placed on the DWS ad including their work cellphone numbers. Bidders are requested to make con 		

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with the officials during working which is from 8:00am in the morning till 16:30pm.			
 All enquiries should be done through emails not cell phone message will be responded to. 			
INSTRUCTION TO BIDDERS:			
 It is the bidder's responsibility to ensure that the bid response is returned with all the relevant SBD forms and as well as the supporting documents, failure to do so will render the bid non-responsive. 			
The bid must be signed with all the blanks in the bid and the appendix filled in. All spaces in the bid forms and other annexures shall be completed in full.			
• Section 3 (Pricing Schedule) in the bid document must be fully completed and priced out by the bidder. The enclosed SBD document 3.1 is for firm price.			
"Bidders using the system calculator for their pricing are requested to limit their pricing to two decimals (cents) to avoid completing/transferring wrong figures on the bid document."			
 The successful bidder will be required to submit a "Letter from the manufacturer" confirming the supply arrangement within 14 days after the approval of the bid. "Letter of Notification to Bidder" from this Department. Failure to comply with this requirement within 14 calendar days shall result in the bid being awarded to another bidder. 			
EVALUATION CRITERIA:			
The bid will be evaluated on a five phased approach outlined as follows:			
Phase 1: Mandatory requirements.			
Phase 2: Pre-qualification criteria.			
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 Phase 3: Administrative compliance. 			
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ITEM In order to give effect to the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act (Act No 5 of 2000), and the selected pregualification criteria for this bid is in terms of regulation 4. Pre-qualification criteria will be used in this bid to advance designated groups on the basis of Level 1 and 2 of B-BBBEE Level of contributor, and Level 1 Level 2 Level 3 Level 4 **EME EME** QSE Failure to meet the above indicated pre-qualification in terms of the PPR, 2017 Regulation 4 will automatically disqualify your bid. Bidders who are above Level 4 of B-BBEE level contributor and who are not an EME or QSE will not be considered for this bid. Compliance or verification will be made on B-BBEE level contributor status on CSD or submitted B-BBEE certificate or sworn affidavit submitted with the bid. 6.3 Phase 3: Administrative Compliance – documents to be submitted: 1. Detailed CSD report The bidder must be registered with the National Treasury Central Supplier Database (CSD) upon the closing of the bid. In bids where consortia/joint venture is formed, separate CSD reports must be submitted. A valid copy of Tax Clearance Certificate (TCC) and the Tax Compliance status page which has the company PIN. (This is applicable to JV partners or sub-contractors should there be any) Status of the company in the CSD should indicate "Active" and "In business". Company to attach copy of CIPC/ CIPRO certificate. In case of case of consortia/joint venture all parties involved must submit its own CIPC/CIPRO certificate, active and in good standing with all CIPC/CIPRO requirements. Bidders are to submit a copy of the B-BBEE Status Level Verification Certificate or sworn affidavit. (Failure to submit, the bidder will forfeit the preferential points to be claimed). Bidders to attach a valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and

ITEM Diseases Act No. 130 of 1993 and or third party insurance registered with Financial Services Board. (Verification will be done with the relevant authority) Bidders to attach a copy of a valid UIF certificate of compliance or copy of a valid good standing/tender letter. (Verification will be done with the Department of Labour). 7. Bidders are to initial and sign Section 2 Tender data. The bid must be signed by the director of the company or a duly authorised person and proof of such authority must be submitted. All SBD forms attached to the bid must be completed in full and signed. (SBD1, SBD3.1, SBD 4, SBD 6.1, SBD 8 & SBD 9). In case of consortia/joint venture, each party must complete a separate SBD4, SBD8 and SBD9. The Central Supplier Database registration number (MAAA number) on SBD1 should be of the leading supplier.

6.4 Phase 4: Specification or technical compliance

1. Bidders should indicate by marking the relevant column, should they mark both columns, their bids will be considered as non-compliance. A bidder who fails to comply with the specifications requirements will be disqualified and not considered for further evaluation.

ITEM NO	DESCRIPTION OF GOODS	COMPLY	NOT COMPLY
1.	600mm diameter interlocking joint storm water pipes Class 100D		
2.	750mm diameter interlocking joint storm water pipes Class 100D		
3.	900mm diameter interlocking joint storm water pipes Class 100D		
4.	1200mm diameter interlocking joint storm water pipes Class 100D		
5.	(1500mm x 1500mm) – Precast rectangular portal culverts Class 100D		
6.	(1800mm x 1500mm) – Precast rectangular portal culverts		

6.5 Phase 5: Evaluation of Price and Preference Point Clamed:

The following preference point system is applicable to this bid:

The 80/20 preference point system in accordance with PPPFA Act, where 80 points will be attained in respect of price and 20 points will be awarded for attaining the Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.

 Any bidders who want to claim the preferential points must submit proof certified copy of B-BBEE Status Level Certificate or its original Sworn Affidavit with the bid. (Failure to submit the required documentation will be interpreted to mean that the preference points for the B-BBEE status level of contribution are not claimed).

B-BBEE certificate must be a certified copy and it must be valid on or before the closing date of the invitation in order for a bidder to qualify for the points to be

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#	claimed. The original Sworn Affidavit endorsed or signed off by the commissioner of oath must be the original document not a copy and it must be valid on or before the closing date of the invitation.		
	 In bids where there is Consortia/Joint Ventures, a valid certified copy of consolidated B-BBEE certificate of the legal entity must be submitted in order claim preference points. 		
	NB : A copy of certified copy of B-BBEE status level contributor certificate will not be accepted.		
	NB: A copy of a sworn affidavit will not be accepted.		
	BIDDERS ARE REQUESTED NOT TO MAKE A COPY OF THE DOCUMENT WHICH HAS ALREADY BEEN CERTIFIED FOR TENDERING PURPOSES!!		
7.	STANDARDS, SPECIFICATIONS AND DEFINITIONS		
	Mr Shumane took the bidders through the standards, specifications and the definitions entailed in the bid document.		
7.1.	APPLICABLE		
	 All precast concrete products to comply with SANS 677, SANS 986, SANS 1200, SANS 927, SANS 677, SANS 10400 		
	 Appearance for all concrete product units - All units to be free from cracks, free from visible twist and dents. No patching of defective surfaces or edges. The colour of all products should be uniform. 		
7.2.	CLASSIFICATION OF CONCRETE STORMWATER PIPES		
	Concrete storm water pipes to be supplied in standard nominal lengths of 2.5m.		
	Pipes to be supplied should be interlocking joint pipes		
	The standard strength classes for these pipes should be 100D		
	Rubber Collars should be supplied in order to improve the water tightness of the pipe-line		
	All pipes to be SANS approved and bear the mark		
	Pipes to be designed, manufactured and tested according to SANS 677		
7.3.	CLASSIFICATION OF PRECAST RECTANGULAR PORTAL CULVERTS		
	Rectangular portal culverts should be S-class		
	All culverts to be SANS approved and bear the mark		
	Culverts to be designed, manufactured and tested in accordance with SANS 986		
7.4	HANDLING		

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	No damaged or cracked pipes will be delivered on site			
	Supplier to make sure sharp edges are not damaged			
	 When offloading the products on site, the equipment must not damage the products. Supplier when offloading larger diameter pipes should use a lifting hole in the barrel to handle the pipe 			
	 A sling with lifting eye and spreader bar must be used when offloading and loading of pipes 			
	Smaller diameter pipes have no lifting-hole, and a 150mm sling passing around the centre of gravity of the pipe must be used.			
7.5	220 x 600mm diameter interlocking joint storm water pipes Class 100D			
	Pipe Length = 2.5m Pipe Class = 100D Nominal diameter (ND) = 600mm Inside diameter (ID) = ±585mm Outside diameter (OD) = ±700mm Wall thickness (T) = ±57mm Inside socket depth (S) = ±15mm Mass kg/pipe = ±724kg Proof load = 60 kN/m All storm water pipes to be SANS 677			
7.6	10 x 750mm diameter interlocking joint storm water pipes Class 100D			
	Pipe Length = 2.5m Pipe Class = 100D Nominal diameter (ND) = 750mm Inside diameter (ID) = ± 718mm Outside diameter (OD) = ± 870mm Wall thickness (T) = ± 76mm Inside socket depth (S) = ± 18mm Mass kg/pipe = ± 1193kg Proof load = 75 kN/m All storm water pipes to be SANS 677			
7.7	60 x 900mm diameter interlocking joint storm water pipes Class 100D			
	Pipe Length = 2.5m Pipe Class = 100D Nominal diameter (ND) = 900mm Inside diameter (ID) = ± 853mm Outside diameter (OD) = ± 1029mm Wall thickness (T) = ± 88mm Inside socket depth (S) = ± 18mm Mass kg/pipe = ± 1638kg Proof load = 90 kN/m All storm water pipes to be SANS 677			
7.8	10 x 1200mm diameter interlocking joint storm water pipes Class 100D			

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	Pipe Length = 2.5m Pipe Class = 100D Nominal diameter (ND) = 1200mm Inside diameter (ID) = ± 1127mm Outside diameter (OD) = ± 1359mm Wall thickness (T) = ± 116mm Inside socket depth (S) = ± 22mm Mass kg/pipe = ± 2852kg Proof load = 120 kN/m All storm water pipes to be SANS 677	
7.9	15 x (1500mm x 1500mm) – Precast rectangular portal culvert Class 100S	
	Nominal size span (S) = 1500mm Nominal size height (H) = 1500mm Strength class = 100S Outside Width (W) = ±1750mm Overall Depth (D) = ±1625mm 15 x (1500mm x 1500mm) - Precast rectangular portal culvert Class 100S	
	TD = ±125mm TL = ±125mm TT = ±75mm Water way = ±2.3 m2 Mass kg/unit = 1686kg All precast rectangular portal culverts to be SANS 986 Culvert should have two lifting holes Culvert should be designed for road application	
7.10	30 x (1800mm x 1500mm) – Precast rectangular portal culvert Class 75S	
Q	Nominal size span (S) = 1800mm Nominal size height (H) = 1500mm Strength class = 75S Outside Width (W) = ±2100mm Overall Depth (D) = ±1650mm TD = ±150mm TL = ±150mm TT = ±100mm Water way = ±2.7 m2 Mass kg/unit = 2266kg All precast rectangular portal culverts to be SANS 986 Culvert should have two lifting holes Culvert should be designed for road application	
8	TECHNICAL SUPPORT	
	Should any problem be reported to the supplier concerning the services, the following response times are expected:	
	 Within 24 hours a representative of the supplier should be on site to resolve the problem. Within 24 hours there should be a solution to the problem or if not possible, replacement products should be on site within 48 hours at the supplier's expense. 	
	ANY DEFECTED PRODUCT SHOULD BE REPLACED AT THE SUPPLIER'S	
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#	EXPENSE.			
9	SCOPE OF CONTRACT			
	Bidder			
	The Bidder will be required to perform the following service as part of this contract:			
	CONCRETE STORMWATER PIPES			
	(i) 220 x 600mm diameter interlocking joint storm water pipes Class 100D			
	(ii) 10 x 750mm diameter interlocking joint storm water pipes Class 100D			
	(iii) 60 x 900mm diameter interlocking joint storm water pipes Class 100D(iv) 10 x 1200mm diameter interlocking joint storm water pipes Class 100D			
	PRECAST CONCRETE CULVERTS			
	(v) 15 x (1500mm x 1500mm) – Precast rectangular portal culverts			
	(vi) 30 x (1800mm x 1500mm) – Precast rectangular portal culverts			
	(vii) All transport and loading costs shall be included in the bid rates.			
10	QUANTITIES REQUIRED / DELIVERY			
	The total quantity as per SBD 3.1			
	The quantity required cannot be guaranteed. The attached schedule provides a unit price only. However, the requirements can be as per the demand specified in the orders.			
	Orders will be placed as and when requirements become known. Deliveries will start (30) thirty days after receipt of official DWS order.			
	The Bidder will not be entitled to claim any form of compensation for any requirement variations in the total quantities or specific quantities whatsoever.			
	The delivered material will be accepted and regarded as being in accordance with the specification if it fulfils the requirements given in hereunder.			
	NOTE: THE DEPARTMENT RESERVES THE RIGHT TO CHANGE THE QUANTITY/ QUANTITIES TO BE ORDERED FROM THE SUCCESSFUL BIDDER.			
11	PROGRAMME OF WORKS			
	It is also a requirement of the bidder to submit a program of works, to indicate the duration of each activity.			
12	ROAD CONDITIONS AND DISTANCE			
	Bidders are advised to acquaint themselves with roads, road conditions, distances, etc. on and to the site, before bidding.			
13	COSTS			
	Bidders shall provide in their bid for all labour, plant, material, implements and vehicles necessary for the execution of the contract and all operating and			

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"	maintenance costs in accordance with the bid documents.
14	DELIVERY
	The contractor will contact the supplier in advance to arrange a date and time on which the material must be delivered to site.
	The site address is: Department of Water and Sanitation Construction East - Mzimvubu Water Project R396 Road, Ntabelanga dam Maclear Eastern Cape Province
	Coordinates - 31°07'19"S and 28°41'13"E.
	Deliveries may be made during the following working hours 7h30 to 15h00 from Monday to Thursday but not on the following days or periods:
	 (i) Fridays 14h00 to Mondays 7h00 (ii) All public holidays (iii) The period 14 December to 07 January per annual calendar. (iv) The last Thursday and Friday of the month
	The Bidder shall nominate a contract person with whom the Department will arrange and schedule deliveries. Official Purchase orders for material will be placed 48 hours before delivery is required.
	DWS Construction will perform testing of all material delivered to site to ensure that all material do comply with the relevant specification.
	DWS will decline material that does not comply. The declined consignments must be removed from site ASAP for the Bidders own cost.
	The ownership of and risk for purchased material will pass to the Department at the point of delivery i.e. where a signed acceptance take place.
15	DELIVERY PERIOD
9	A firm delivery period is required. Adherence to bid delivery period is of utmost importance.
	Note that the penalty for late delivery prescribed in paragraph 14 of the Specification will be imposed.
16	BID PRICE AND DELIVERY PERIODS
	All-inclusive bid prices are required, meaning delivery and any other cost mentioned in the specification for the Bidders account must be included in the unit price. Firm bid prices and delivery periods are preferred.
17	PENALTIES AND DELAY DAMAGES

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	The penalties referred to in clause 25 of the General Conditions of Contract state if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the price as a penalty, a sum services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC clause 23.		
18	PAYMENT		
	Payment will be made as per pricing schedule; no interim payments will be made. The Department reserves the right to check the quantities of work done at any time. Payment will be made monthly on receipt of specified tax invoices.		
	Payment will not be made for consignment unless supported by delivery notes duly signed by the official checking the delivery.		
	Payment will be done within 30 days of receipt and approval of original invoice by depositing the payment directly into the bank account of the successful bidder. No cash or cheque payment will be done.		
	Payment for standing time exceeding two hours will only be made if such standing time is a result of the action of the Department.		
19	ACCEPTANCE CRITERIA FOR DELIVERED MATERIAL		
	The delivered material will be accepted and regarded as being similar to the specification if it fulfils the requirements given in Clause 4.		
20	SAFETY AND ENVIRONMENTAL		
	Bidders are required to adhere to the Departments Safety and Environmental policies.		
21.	CLOSURE:		
21.1	Meeting adjourned at 11:55am.		

No.	GENERAL AND TECHNICAL	ANSWERS
	QUESTIONS	
1.	Out of all these tenders advertised, was there anything for locals to benefit. Reason for this question was some of the bidders have trucks and bakkies that can be used in order for them to benefit. It would not be proper to give the tenders to companies who are not from the area. If this was not part of the tender, the request should be looked at.	There was no social economic development attached to these bids. Local entrepreneur or skills transfer. There are tenders promotes the use of local people for national tender. On this one, bidders are allowed to make their own choice whether to subcontract. For supply and deliver, is not possible to force companies to sub-contract. Sub-contract is the prerogative of the bidder, it is not enforced.
	Lastly, there are local forums looking at	

No.	GENERAL AND TECHNICAL	ANSWERS
	QUESTIONS	
	the beneficiation of the locals and if people are not benefiting, the tender process will be stopped. This will delay the development of the area. It would be appreciated for any bidder who will be awarded to share with local bidders.	There will be other works that will require people who reside in the area to work on those projects. These bids require material to moved area to another. It cannot be shared as is it not exceeding R50 million.
2.	Is delivery once off, or is it as and when required.	It is as and when required, hence the period is 12 months but once off delivery will also be welcomed as there is site camp and space for storage of the material.
3	Where the bids should be delivered? Can bidders deliver bids at the nearest offices?	Bidders were informed that bids were approved with the Head Office address and that cannot be changed.
		A petition requesting to close bids in the Eastern Cape was circulated which was signed by bidders and was given to the Department officials with that request that their grievances should be responded to before the closing of the bid.

Mr. A.A. Shumani

Project Manager

Ms. N. Mnguti

SCM Secretariat